



NORTHWEST BAPTIST FOUNDATION
 3200 NE 109th Avenue, Vancouver, WA 98682-7749
 (360) 882-2250

Loan Application

Contact Person _____

Name of Church/Organization _____

Address _____ Phone _____

City _____ State _____ Zip _____

Permanent Financing _____

Construction _____

Reason for Loan _____

Estimated Cost of Project: \$ _____

Amount of Loan Requested: \$ _____

Cash on hand/pledges: \$ _____

Balance: \$ _____

If there is an unfunded balance, please explain how this will be covered: _____

Collateral:

Approximate Value
 (Existing Land & Imprvmnts) \$ _____
 ___ Estimated, ___ Actual Appraisal Dated _____

Other Collateral: (explain) _____

_____ \$ _____

Total Collateral: \$ _____

Worship Attendance:
 Past three years
 _____ : 20__
 _____ : 20__
 _____ : 20__

_____ : Current

Sunday School Attendance:
 Past three years
 _____ : 20__
 _____ : 20__
 _____ : 20__

_____ : Current

General Information:

Date Church Formed _____

Date Church Incorporated _____

Senior Pastor _____, since _____

Do you operate a school? ___ no ___ yes, grades _____

Last year full school receipts \$ _____, expenses \$ _____

Have you had a prior bond issue? ___ no ___ yes, underwriter _____

Membership:

Past three years

_____ : 20__

_____ : 20__

_____ : 20__

_____ : Current

Income/Expenses:

	Past three years			Current
	20__	20__	20__	(thru ____)
Non-designated Receipts	\$ _____	\$ _____	\$ _____	\$ _____
Non-designated Expenses	\$ _____	\$ _____	\$ _____	\$ _____
Net Income	\$ _____	\$ _____	\$ _____	\$ _____

Pledge Drive History:

Current Pledge Drive Began _____ Amount Pledged \$ _____
Term of Pledges _____ months Amount Collected (to date) \$ _____
Firm Used _____, Internal _____
Next Pledge Drive Planned for (date) _____

Creditor Information:

Total Existing Debt \$ _____ Any Past Defaults? __ no __ yes

Creditors

1. Name _____ Outstanding Balance \$ _____
Address and Phone Number _____
2. Name _____ Outstanding Balance \$ _____
Address and Phone Number _____

Please attach the following information to this application:

- A. Financial statements for the last 3 full years and current year-to-date,
- B. Copies of any recent appraisals,
- C. Copies of the "Articles of Incorporation" and "By Laws",
- D. Certificate of Good Standing from the Secretary of State's office,
- E. The current and prior years' budgets,
- F. Full and complete legal description of property (not abbreviated),
- G. A current certificate of insurance,
- H. A brief resume of the pastor,
- I. A brief history of the church,
- J. List of Board Members and their occupations, and
- K. \$500.00 Application Loan Fee check made payable to the Northwest Baptist Foundation.

This Application was prepared by: Signature: _____
Name: _____
Title: _____
Date: _____

Resolution to be adopted by the church:

Be it resolved, that we, the members of _____ (church) authorize the filing of this Mini Loan Application, and we hereby agree and pledge ourselves, if loan is granted, to see it is promptly repaid as agreed. We agree to use our influence and contribute our money, that there may be no default of interest or principal until the loan is fully paid.

This application was reviewed in regular church conference and was approved by a majority vote of the church with a legal quorum of _____ present and voting.

No. for _____; No. against _____; No. of adults voting _____.

Done by order of _____

This the _____ day of _____, 20_____

Church Clerk

Moderator

BUILDING COST ESTIMATING FORM

To determine the amount of money needed to construct your building, fill in all applicable blanks. The total should be entered on Line 14 of the BUILDING PROGRAM FINANCIAL ANALYSIS FORM.

PLAN DEVELOPMENT COST

- | | |
|---------------------------------------|-----------------|
| 1. Architect/B.G.C.T. Plan | \$ _____ |
| Engineers | _____ |
| 2. Civil | _____ |
| 3. Structural | _____ |
| 4. Plumbing | _____ |
| 5. Electrical | _____ |
| 6. HVAC | _____ |
| 7. Reproduction Cost | _____ |
| 8. TOTAL Plan Development Cost | \$ _____ |

MATERIAL COST

- | | |
|--------------------------------------|----------|
| 9. Site Preparation | \$ _____ |
| 10. Foundation | _____ |
| 11. Earthwork | _____ |
| 12. Rebar/Wire Mesh/J-Bolts | _____ |
| 13. Concrete | _____ |
| 14. Drill Piers | _____ |
| 15. Pump Truck | _____ |
| 16. Waste Management | _____ |
| 17. Windows | _____ |
| 18. Drop Ceiling | _____ |
| 19. Paneling | _____ |
| 20. Vinyl Siding | _____ |
| 21. Gutters and Down Spout | _____ |
| 22. Toilet Partitions | _____ |
| 23. Plumbing | _____ |
| 24. Electrical | _____ |
| 25. A/C & Heating | _____ |
| 26. Trusses | _____ |
| 27. Framing Materials | _____ |
| 28. Roofing | _____ |
| 29. Insulation | _____ |
| 30. Drywall | _____ |
| 31. Masonry | _____ |
| 32. Doors | _____ |
| 33. Hardware | _____ |
| 34. Baptistry & Steeple | _____ |
| 35. Paint | _____ |
| 36. Floor Covering/Carpet/Tile/Vinyl | _____ |

37. Cabinets/Kitchen/Classrooms/Bathrooms _____
38. Miscellaneous--Paper Accessories _____
39. Miscellaneous--Mirrors _____
40. Miscellaneous--Ladder (to Attic) _____
41. Miscellaneous--Handrails _____
42. **TOTAL Material Cost** \$ _____

OTHER COST

43. Labor _____
44. Construction Manager/Missionary Church Builder _____
45. Contingency (15% recommended) _____
46. Other _____
47. ***TOTAL BUILDING COST ESTIMATE** \$ _____

BUILDING PROGRAM FINANCIAL ANALYSIS FORM

To determine the amount of money needed for a building program, fill in all applicable blanks. The total is the amount of cash and/or financing needed to complete the project.

LAND DEVELOPMENT COSTS

- | | | |
|---|-----------|-------|
| 1. Topographical Survey | \$ | <hr/> |
| 2. Soil Test and Analysis | | <hr/> |
| 3. Legal Survey (Prior to Construction) | | <hr/> |
| 4. Site Work | | <hr/> |
| 5. Street Improvements | | <hr/> |
| 6. Water Retention/Flood Control | | <hr/> |
| 7. Landscaping | | <hr/> |
| 8. Legal Survey (At Closing) | | <hr/> |
| 9. Termite Spray | | <hr/> |
| 10. Soil Compaction | | <hr/> |
| 11. Proctor | | <hr/> |
| 12. Concrete Cylinder | | <hr/> |
| 13. TOTAL Land Development Costs | \$ | <hr/> |

BUILDING COSTS

- | | | |
|--|----|-------|
| 14. *Building (From Building Cost Estimating Form) | \$ | <hr/> |
| 15. Parking and Sidewalks | | <hr/> |
| a. Striping | | <hr/> |
| 16. Permit Fees: Electric | | <hr/> |
| 17. Water | | <hr/> |
| 18. Sewer | | <hr/> |
| 19. Construction | | <hr/> |
| 20. Security Trailer | | <hr/> |
| 21. Volunteer Builder Expense | | <hr/> |
| 22. Fire Extinguishers | | <hr/> |
| 23. Site Telephone | | <hr/> |
| 24. Site Dumpster | | <hr/> |
| 25. RV's Hook-Up 24/30 | | <hr/> |
| 26. Sewer/Water/Electrical | | <hr/> |
| (Elec. 200 Am Service 30 Amp Breaker each) | | |
| 27. Security System | | <hr/> |
| 28. Sprinkler System | | <hr/> |
| 29. Smoke Detectors | | <hr/> |
| 30. Fire Alarm Detectors | | <hr/> |
| 31. Handicap Signs | | <hr/> |
| 32. Utility Fees: Water Tap | | <hr/> |
| 33. Water Main Extension | | <hr/> |
| 34. Sewer Tap | | <hr/> |
| 35. Sewer Main Extension | | <hr/> |
| 36. Septic System | | <hr/> |

37.	Electrical Service	_____
38.	Move Lines/Additional Capacity	_____
39.	Gas Tap	_____
40.	Gas Line Extension	_____
41.	Telephone Connection	_____
42.	Telephone System	_____
43.	Facility Access Fees	_____
44.	Furniture	_____
45.	Equipment	_____
46.	Sound System	_____
47.	Other _____	_____
48.	TOTAL Building Costs	\$ _____

LOAN COSTS

49.	Principal on Land Loan	\$ _____
50.	Accrued Interest (Land)	_____
51.	Origination Fees/Points	_____
52.	Interim Interest	_____
53.	Closing Costs	_____
54.	TOTAL Loan Costs	\$ _____

TOTAL BUILDING PROGRAM COST ESTIMATE \$ _____

This estimate should be supplied to your lender.